



September 2025

Dear Parent/Carer

16 to 19 BURSARY FUND

Young people who need some financial support to help them stay in education or training after 16 can apply to the Sixth Form for the 16-19 Bursary Fund. In the vast majority of cases, any funds provided will be used to purchase items or services that will be provided directly to the student. The Bursary Fund can also be used to assist with transport costs. Any payments will be linked to minimum standards of attendance, behaviour and progress, in line with government guidelines and recommendations by Cheshire East 14-25 Learning and Achievement Executive.

Will I be eligible for a Bursary?

YOU MUST BE AGED 16, 17 or 18 on 31st AUGUST 2025 to apply.

Funds are allocated using the following criteria

Priority 1

The following students will be eligible for a bursary of up to £1200:-

- Students in care
- Care Leavers
- Students receiving income support
- Disabled students receiving both Employment Support Allowance and Disability Living Allowance

Priority 2

The remainder of the funds allocated to us will be distributed amongst those students who face the greatest financial hardship. These students are those who are eligible for free school meals.

Priority 3

If funds remain further applications will be considered on an individual basis. In the first instance this will include those whose household income before tax is below £25,000.

What Next

- Collect an application form from the Sixth Form office
- Return the completed form to the Sixth Form Student Manager or email to sixthform@hccs.info
- For further information see www.direct.gov.uk/16-19bursary

What you'll get

An instalment made by bank transfer, directly into the students bank account. The bank transfer will be used by the student to cover essential things to support their studies, including transport costs, books,



equipment, fees, meals, school trips, interviews and visits to open days. Only in exceptional cases will additional payments be made to cover costs.

Conditions of Bursary Payments

In order to continue to receive your bursary instalment you must meet all expectations, as stipulated in the Sixth Form Procedures including:

- Attendance to all aspects of College (including Tutor time, SSTs, Enrichment and lessons) must be over 95%.
- Attitude to learning must be at least good in all subjects at each interim.
- Progress reported at each interim must be inline with target grades.

If any of these expectations are not met your bursary payments will cease.

Yours sincerely

Mrs K McDermott
Head of Year 12 and Head of Year 13